

Nr.

Laerskool Impala

English F.R.L

Paper 3: Writing

Grade: 6

Examinator: Mr. V. Kruger

Moderator: Mr. R. Nel

Date: 10 June 2013

B. Longer transactional writing test

Time: 40 Min.

Total: 15

Pages: 3

Name: _____

Parent's signature: _____

Grade: 6 / _____



Instructions:

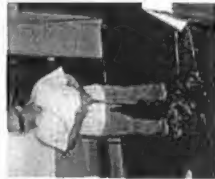
1. Read the question carefully, until you understand what is being asked.
2. Please write neatly, use a blue pen.
3. Concentrate on your spelling.
4. Remember to use paragraphs.

Question:

Write a formal letter

Write a letter about 80-100 words to the Guide Dog Association of South Africa. Tell them that you have a friend who is blind. Ask them to tell you what to do to help your friend to get a guide dog.

- Remember to lay out your letter properly, with your address and the date in the top right-hand corner.
- Your letter should have at least two paragraphs.
- End your letter with Yours sincerely and your name.



The Manager
Guide dog Association of South Africa

Dear _____

Formal letter

Out of 15 marks		Out of 15 marks
<p>The written piece is excellent, and meets or surpasses the level expected in Grade 6. It shows:</p> <ul style="list-style-type: none"> • thorough understanding of the topic • thorough planning • very effective use of the drafting and editing process, making a lot of corrections and improvements • no mistakes, or so few that they do not detract from the meaning • correct format for the text type (ie. correct layout for a letter, correct layout for a report) • effective ending 	<p>The written piece is very good. It shows:</p> <ul style="list-style-type: none"> • thorough understanding of the topic • mostly thorough planning • quite effective use of the drafting and editing process, picking up a lot but not all corrections and improvements • a few mistakes, but they do not detract from the meaning • mostly correct format for the text type (ie. correct layout for a letter, correct layout for a report) • effective ending 	<p>10 to 11 marks</p> <p>meritorious</p>
<p>The written piece is good. It shows:</p> <ul style="list-style-type: none"> • some understanding of the topic • a good attempt at planning • some use of the drafting and editing process, but missing some corrections and improvements • mistakes that start to detract from the meaning • mostly correct format for the text type (ie. correct layout for a letter, correct layout for a report) • an attempt at an effective ending 	<p>The written piece is adequate. It shows:</p> <ul style="list-style-type: none"> • some understanding of the topic • an attempt at planning, but not very effective • limited use of the drafting and editing process, missing a lot of corrections and improvements • mistakes that detract from the meaning • incorrect use of layout for the text type • ending does not follow the requirements of explaining the conclusion of the story 	<p>6 to 7 marks</p> <p>adequate</p>
<p>The written piece is weak. It shows:</p> <ul style="list-style-type: none"> • limited understanding of the topic • an attempt at planning, but very weak • very limited use of the drafting and editing process, leaving a lot of corrections and improvements • many mistakes that make the meaning difficult to follow • incorrect use of format for the text type • weak ending that does not explain the conclusion of the story 	<p>The written piece is very weak. It shows:</p> <ul style="list-style-type: none"> • incorrect understanding of the topic • weak planning • limited or no use of the drafting and editing process, missing most corrections and improvements • mistakes that make the meaning difficult to follow • incorrect use of format • very weak ending 	<p>4 to 5 marks</p> <p>deplorable</p>
<p>The written piece is extremely weak, or not done at all. It shows:</p> <ul style="list-style-type: none"> • incorrect understanding of the topic • no planning • extremely poor or no use of the drafting and editing process, missing almost all corrections and improvements • so many mistakes that the meaning is difficult to follow • incorrect use of format • very weak ending or no ending 	<p>The written piece is extremely weak, or not done at all. It shows:</p> <ul style="list-style-type: none"> • incorrect understanding of the topic • no planning • extremely poor or no use of the drafting and editing process, missing almost all corrections and improvements • so many mistakes that the meaning is difficult to follow • incorrect use of format • very weak ending or no ending 	<p>0 to 3 marks</p>

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